Change of Personal Details Form



Please complete this form in **BLACK INK** using **CAPITAL LETTERS**. Mark appropriate answer boxes with a cross (X).

You must provide appropriate documentation that supports your change of name, change of date of birth of change of

gender request. If you are submitting this form in person, please bring the original documentation for sighting

by a Student Services Officer.

Please ensure supporting documentation is attached to this application at time of lodgment. It is your responsibility to make any changes to your below personal details via **NAVIGATE**.

1: Personal Details (Current Details)

Current title

Current family name

Current given names

2: Change of name (New Details)

New title

New family name

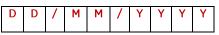
New given names

3: Change of date of birth

Current registered date of birth



Correct date of birth



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4: Declaration and Signature

I declare that the information provided on this for, is true and accurate at the time of provision. I acknowledge that it is my responsibility under the terms and conditions of my enrolment to ensure that my personal details held in the student record system are accurate	
Student's signature	Date
Office use only	
Type of supporting documentation:	
Driver licence (must be current)	Deed poll
Passport (must be current)	Divorce decree
Birth certificate	Change of name certificate
Certificate of marriage	
Licence/Passport or certificate number:	Received by: Signature